

Medical Branch Director



Version 1, PAEMS MCI / ICS Form

Completed			Report To:
YES	NO	TIME	
			Scene Size Up (Survey)
			Confirm Mass Casualty or Medical Disaster exists
			Make rapid assessment of incident
			<input type="checkbox"/> Number of potential casualties:
			<input type="checkbox"/> Location of incident:
			<input type="checkbox"/> Type of incident:
			<input type="checkbox"/> Initial Staging Area:
			<input type="checkbox"/> Initial Treatment Area:
			Activate Department MCI / Emergency plan
			Contact OSF Medical Communications 309-655-2564 OSF Medical Communications will contact appropriate area hospitals, concerning the MCI. Med Com will relay hospital availability and number of casualties as soon as possible to your or the transportation officer.
			Primary Responsibilities
			Report to the Incident Command Post
			Medical Branch Director MUST remain at the Command Post or assigned area
			Request Additional units and equipment per mutual aid or MCI plans
			DO NOT Begin Treatment; First in unit assumes Medical Incident Control
			Put on identification vest
			Assign Sector Officers and distribute corresponding portfolios
			<input type="checkbox"/> Triage Officer
			<input type="checkbox"/> Treatment Officer
			<input type="checkbox"/> Transportation Officer
			<input type="checkbox"/> EMS Staging Officer
			Consult with Incident Commander or Operations to determine if it is safe to begin EMS operations
			Secondary Responsibilities
			Coordinate all EMS Operations during incident; consult with sector officers as needed. Obtain resources that are needed by sector officers.
			Consult with Incident Commander or Operations; receive updates
			Act as liaison with other medical support agencies
			Assign and reassign personnel as necessary
			Reevaluate need for additional ambulances, transport vehicles and equipment
			Establish a rehabilitation sector if needed